



TEACHING ASSISTANT

Level	3
Duration	18 months
Job Examples	Teaching Assistant, Learning Support Assistant, Specialist Support Assistant and Support for Specialist Curriculum Areas

This apprenticeship is designed for individuals specialising in the role of teaching assistant in Primary, Special and Secondary education. They will be responsible for supporting the class teacher to enhance pupils' learning either in groups of individuals, while promoting self-belief, social inclusion and high self-esteem, to ensure that pupils thrive in positive, nurturing and safe environments.

THE PROGRAMME

On programme

- The portfolio of evidence should contain a minimum of 10 pieces of evidence and a maximum of 15 which may comprise the following:
- Feedback from Performance Management review system.
- Evidence of pupil progression.
- Work produced by the Teaching Assistant eg: interventions
- Evidence from practical observations and general observations obtained over time
- Observations carried out by competent Teaching Assistants and HLTAs, Line Managers, Class Teachers and Mentors.
- Assessor Reviews.
- Naturally occurring pieces of evidence. Eg: feedback from visitors/parents
- Details of any training and courses attended.
- Notes from professional discussions.
- Please note that the last 3 months of the apprenticeship are allocated for the independent End Point Assessment

Commitment from the Employer and Staff:

During the Apprenticeship programme, 20% of the contracted working hours will be spent on learning and developing the required Knowledge, Skills and Behaviours. This development time will include learning new relevant tasks within their role, embedding the knowledge within their role, practical workplace training, spending development time with their Line Manager, attending online and face-to-face courses and time writing assignments/assessments including directed self-study hours: Evidencing the application knowledge within their working day, Independent study and research, Shadowing colleagues and mentoring, Technical training.

LONDON
SKILLS FOR
GROWTH

LONDON
SOUTH EAST
COLLEGES



Qualification and Professional membership

Level 3 Supporting Teaching and Learning

Gateway

- Professional Qualification
- Apprentices without Level 2 English and mathematics will need to achieve this level prior to taking their EPA.

End point assessment

- Practical observation with questions & answers
- Professional discussion supported by a portfolio of evidence

DELIVERY

Induction

1-day induction to the Apprenticeship programme, meeting with a Skills Coach and Delivery Plan agreed.

In college

1 workshop session a month for the duration of Programme.

Online

Supporting material throughout, including Mindful our virtual platform and access to smart assessor (e-portfolio)

Assessment

On programme assessments every 6-8 weeks, including progress reviews every 8-10 weeks.

KNOWLEDGE/ SKILLS/BEHAVIOURS

Knowledge

- Understand how pupils learn and develop
- Technology
- Working with teachers to understand and support assessment for learning
- Curriculum
- Keeping Children Safe in Education

Skills

- Developing strategies for support
- Communication and team work
- Working with teachers to accurately assess
- Using Technology
- Problem solving/ability to motivate pupils

Behaviours

- Developing strategies for support
- Communication and team work
- Working with teachers to accurately assess
- Using Technology
- Problem solving/ability to motivate pupils

ENTRY REQUIREMENTS

Whilst any entry requirements will be a matter for individual employers, typically an apprentice might be expected to have already achieved 5 GCSEs, including Maths and English, Grade C or above or 4/5 (new grading). Some employers will accept other relevant qualifications and experience, including a relevant Level 2 qualification. For those with an education, health and care plan or a legacy statement the apprenticeships English and maths minimum requirement is Entry Level 3 and British Sign Language qualification are an alternative to English qualifications for whom this is their primary language

CAREER PROGRESSION

As well as ensuring full competency as a Teaching Assistant, this standard provides a foundation for potential progression into a number of career paths in the Educational sector including Higher Level Teaching Assistant, Assistant Teacher and Teacher.

General Enquiries:
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020 3954 4965

